

2019 AUSTRALIAN COASTAL COUNCILS CONFERENCE - REGISTRATION INFORMATION

Complete the Registration Form on the following page for each delegate. Scan and email the completed Registration Form for all delegates to: info@coastalcouncils.org.au

A Tax Invoice will be issued including a Purchase Order Number if required to be included. This invoice will include a Credit Card Authorisation Form for payment of total registration fees by credit card if this is your preferred payment method. A Tax Receipt will be issued following receipt of payment and sent by email. Confirmation of Registration details will be emailed to delegates and cc'd to any nominated contact person within one week of receipt of payment.

Cancellations and Substitutions

Cancellations must be made by email to the Secretariat's email address: info@coastalcouncils.org.au and must be received by COB on Wednesday 20 February 2019 to be eligible to receive a refund of registration fees as well as social function charges however there will be a \$330 administration charge for cancellation. Substitute delegates will be accepted without charge but must be notified by email to info@coastalcouncils.org.au by 6:00pm on Monday 4 March 2019.

Community, Group and Student Registrations

For details of the special registration category offered to full time students or to group registrations contact Susan Faulkner on 0418 254 132 or email info@coastalcouncils.org.au

Payment Methods – EFT, CHEQUE OR CREDIT CARD

EFT:

Account name:	Australian Coastal Councils Association Inc.
Bank:	Commonwealth Neutral Bay
BSB:	062 210
Account number:	10288318
Reference:	Insert Delegate's first and family names OR use Invoice Number
Remittance advice to:	info@coastalcouncils.org.au

CHEQUE:

Payable to:	Australian Coastal Councils Association Inc.
Post to:	Australian Coastal Councils Association Inc. Secretariat PO Box 550, Williamstown, VIC 3016

CREDIT CARD: A credit card processing fee of 1.26% applies.

Contact Susan Faulkner by email to info@coastalcouncils.org.au or by phone 0418 254 132 with any queries concerning registration.

Australian Coastal Councils Association Inc.

ABN 75 137 814 307

Email: info@coastalcouncils.org.au

Mail: PO Box 550 Williamstown VIC 3016

Tel 03 9399 8558 or 0418 254 132

DELEGATE REGISTRATION FORM

2019 Australian Coastal Councils Conference, The Pavilion, Kiama, 6 to 8 March 2019

(NOTE: *compulsory fields)

Title*	First name*	Last name*
Position*	Organisation*	
Postal address*	Town*	State and Postcode*
Delegate's email*		
CC email (if required)		
Delegate's mobile*(NFP)		
Purchase Order (if required)		

REGISTRATION FEES (incl. GST)	Payment by	Delegates from ACCA LGAs	Others
Standard Registration – Full Conference	20/02/2019*	\$ 1,386.00	\$1,661.00
One Day – WEDNESDAY 6 OR THURSDAY 7 March 2019	20/02/2019*	\$ 550.00	\$ 660.00
One Day – FRIDAY 8 March 2019	20/02/2019*	\$ 396.00	\$ 495.00
REGISTRATION TOTAL			

*Late registration fees apply after 20/2/2019 - \$220 (incl. GST) for full registrations or \$110 (incl. GST) for One Day

OPTIONAL EXTRA/S (incl. GST)	Payment due	Delegate	Guest
Welcome Reception ticket Wednesday 6 March 2019	20/02/2019	\$ 66.00	\$ 66.00
Gala Dinner ticket Thursday 7 March 2019	20/02/2019	\$ 137.50	\$ 137.50
Bus Transfer Tuesday 5 March, Sydney Airport to Kiama DEPARTING SYD: Transfer A 13:00; Transfer B 16:30; OR Transfer C 20:00	20/02/2019	\$ 55.00	\$ 55.00
Bus Transfer Friday 8 March, The Pavilion Kiama to Sydney Airport DEPARTING KIAMA from conference venue at 13:00	20/02/2019	\$ 55.00	\$ 55.00
Accommodation – enquire for details	20/02/2019	TBA	TBA
OPTIONAL EXTRA/S TOTAL			

GUEST NAME _____

DELEGATE SPECIAL REQUIREMENTS _____

GUEST SPECIAL REQUIREMENTS _____

AMOUNT PAYABLE – TOTAL (including GST)]

